

**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK**

October 24, 2013

**5:30 P.M.**

**AGENDA**

**Present:** Mayor Donald Kasprzak, Councilors Tim Carpenter (W1), Mark Tiffer (W2), George Rabideau (W3), Jim Calnon (W4), Chris Case (W5), Chris Jackson (W6)

**Absent:**

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**1. MINUTES OF THE PREVIOUS MEETING:**

**RESOLVED:** That the Minutes of the regular meeting of the Common Council held on October 10, 2013 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

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**2. PAYROLLS OF VARIOUS DEPARTMENTS:**

**RESOLVED:** That the payrolls of the various Departments of the City of Plattsburgh for the week ending October 23, 2013 in the amount of \$\_\_\_\_\_ are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

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**3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:**

- Report of Fire and Ambulance Responses for the week of October 10 - 23, 2013
- Report from the Building Inspector's Office October 22, 2013
- Statement from the City Clerk's Office of all monies received during the month of September 2013 in the total amount of \$14,469.25
- Report from the Parking Violations Bureau for September 2013
- Finance Department Statement of Revenue and Expenditures for the months of September 2013
- Report of Public Hearing held by the Zoning Board of Appeals on October 21, 2013

**RESOLVED:** That the reports as listed are hereby ordered, received and placed on file among the public records of the City Clerk's Office.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

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**4. CORRESPONDENCE & RECOMMENDATIONS FROM BOARDS: None**

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**5. AUDIT OF CLAIMS:**

**RESOLVED:** That the bills Audited by the Common Council in the amount of \$\_\_\_\_\_ are authorized and allowed and the Mayor and City Clerk (where required) are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_  
Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

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**6. PERSONS ADDRESSING COUNCIL:**

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**7. OTHER ITEMS:**

**A. RESOLVED:** The Infrastructure Committee request that the Mayor, on behalf of the IT Department, advertise for proposals for managed printing services for the City of Plattsburgh. Proposal opening date will be December 2, 2013 at 11:00 am in the Common Council Chambers, 41 City Hall Place, Plattsburgh, NY.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_  
Follow up Action:

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**B. THE MAYOR ACCEPTS THE RESIGNATION OF SCOTT TETREAULT FROM THE PLANNING BOARD EFFECTIVE IMMEDIATELY.**

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**C. Whereas,** the City of Plattsburgh Planning Board received a Preliminary Site Plan Application for an expansion of a Marina, located at 2 Dock Street, which involves the development of a city marina consisting of 30 boat slips, 15 morning buoys and the renovation of a 2,500 square foot building; and

**Whereas,** the Planning Board has received a Long Environmental Assessment Form (EAF) Part 1 prepared by the City Engineer on behalf of the City of Plattsburgh and NAVTOURS; and

**Whereas,** the Planning Board has determined that the proposed action is a Type 1 Action under SEQRA pursuant to 6NYCRR 617.4(b)(6) (iv); and;

**Whereas,** other potentially interested or involved agencies identified by the applicant include the NYS Office of Parks, Recreation & Historic Preservation, NYS Office of General Services, NYS Department of Environmental Conservation, US Army Corp of Engineers, and Clinton County Health Department; and

**Whereas,** the project will require a coordinated review, and

**Whereas,** the Planning Board desired to act as lead agency for the purpose of SEQR Review; therefore be it

**Resolved,** that the Common Council consents to the Planning Board acting as lead agency for the purpose of the SEQR Review.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**D. RESOLVED:** In accordance with the request therefore the Common Council approves the Municipal Lighting Department be permitted to proceed with the write-off of unpaid final bills for the period August 1, 2012 to August 31, 2012 in the amount of \$3,378.22. The percentage of write-offs for this period is .32%

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**E. RESOLVED:** In accordance with the request therefore the Common Council approves KLM Development LLC to close Elm Street on Wednesday, October 30, 2013 from 7:30 am to 3:30pm with a rain date of October 31, 2013. The street closure is for the utility taps, water and sewer work needed at 47 Elm Street.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**F. RESOLVED:** In accordance with the request therefore the Common Council approves Jeda Environmental Inc. to block off the front sidewalk portion in front of 6 Oak Street from October 28 – November 20, 2013 and to close Division Street from 7am – 4pm on October 30- 31, 2013and November 6-7, 2013 these closures are to repair the building.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**G. RESOLVED:** In accordance with the request therefore the Common Council approves the City Chamberlain to adjust the 2013 General Fund Budget by an increase of \$6,704.21 equally in estimated revenues and appropriations for unbudgeted Police Department vehicle repair costs recovered through insurance proceeds.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**H. RESOLVED:** In accordance with the request therefore the Common Council approves the City Chamberlain to revise capital project H7220.40 “2012 Rec Complex Facilities Upgrades” by increasing the funding for the Crete Bros. Gym Boiler/HVAC upgrade by \$15,000.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**I. RESOLVED:** In accordance with the request therefore the Common Council approves change order No. 1 to Contract # 2013-18 “Recreation Department Heating Plant Replacement” in the amount of \$1,130.45. This change order is for an extension of mechanical room piping to reconnect existing vestibule unit heater.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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## **J. AUTHORIZATION TO ENGAGE APPRAISAL SERVICES**

**RESOLVED,** the City Assessor is authorized to engage the services of Varley Appraisal Group Inc. on the terms set forth in a letter of engagement dated October 23, 2013. (Main Mill Investments llc v. City of Plattsburgh et. al.)

**RESOLVED,** the City Assessor is authorized to engage the services of the Hafner Appraisal Group Inc. on the terms set forth in a letter of engagement dated October 2, 2013. (Aldi’s Inc. v. City of Plattsburgh et. al.)

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**8. TRAVEL REQUEST: None**

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**9. RESOLUTIONS FOR INITIAL CONSIDERATION:**

1. Request by the City Chamberlain to adopt twelve bond resolutions, as per the attached records for the minutes of this meeting, as authorization to issue \$3,457,752 of debt on behalf of the City of Plattsburgh either in the form of Bond Anticipation Notes or Serial Bonds that will provide funding for capital projects adopted for completion between 2011 and 2013.

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**10. NEW BUSINESS:**

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Motion to Adjourn by Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

**MEETING ADJOURNED:** \_\_\_\_\_